

Heart of Birmingham Teaching



Primary Care Trust

BILCS, Gee House, Holborn Hill, Nechells, Birmingham B7 5JE
BILCS Interpreter booking Tel: 0121 465-4858 Fax: 0121 465-4855

WORKING IN CONJUNCTION WITH:

GLOBAL TRANSLATION SERVICES



470 Witton Road, Aston, Birmingham B6 6SN T: 08712 302 382 F: 08712 302 392 M: 07967 183 911

Contact details: To be completed by the Agency

BILCS Authorisation No: No. of Hours (booked):.....

Patient's Name:

Patients I.D No:

Session Location:

Date: Time:

Contact's Name: Tel:

Patients ethnic origin (as defined by the patient)

Interpreter/Agency Details: To be completed by the Interpreter

Interpreting Agency: **Global Translation Services** Interpreter's Name:

Language:

Arrival Time:

Finish Time:

Total interpreting time

I declare that the information provided above is correct, I understand that if I give information that is incorrect or incomplete, action may be taken against me.

Signature Date

To be completed by: NHS Personnel

Name: Signature: Position:

Date: Tel: Time in: Time out:

Appointment Time: Name of Patient:

Name of Interpreter: Approved Extended Time:

How would you rate the quality of the interpreter

BILCS Authorisation code

Excellent

Good

Fair

Poor

Comments:

Should you prefer to send your comments directly to BILCS, please cut this comment section from the bottom of this timesheet and return it. ENSURING YOU FILL IN THE BILCS AUTHORISATION CODE to:

BILCS, Gee House, Holborn Hill, Nechells, Birmingham B7 5JE or fax it to BILCS on 0121 465-4855. Alternatively you can speak to us on 0121 465 4856. Thank you, your feedback is valued.